



Careers Policy and Provider Access Statement



May 2023

Reviewed Every Two Years

Signed - Chair of Governors: _____

Introduction

St John Bosco College (SJBC) provides a relevant and engaging careers curriculum which meets the differing needs and requirements of our pupils. This is developed throughout a student's time at the school and is always supportive of their abilities, strengths and skills.

Aims and purpose.

SJBC is committed to providing all students with careers, education, information, advice and guidance throughout their school lives, raising aspirations and tackling stereotypes. All stakeholders understand it is vital that we bridge the gap between academic and working life and must equip all students with the skills, knowledge and understanding required to ensure their future success in their chosen field.

SJBC are committed to ensure that our career programme supports all students acquire an in-depth understanding of career options and develop a level of self-awareness to hone their decision-making skills, which will allow them to make effective transitions throughout every key stage in education and careers.

Our careers programme encompasses the ethos of the school and promotes the idea that all students must believe and achieve.

Statutory requirements and recommendations

The careers provision at St John Bosco College is in line with the statutory guidance developed by the Department for Education, which refers to Section 42A and 45A of the Education Act 1997.

This states that all schools should provide independent careers guidance from Years 8 -13 and that this guidance should:

- be impartial.
- include information on a range of pathways, including apprenticeships.
- be adapted to the needs of the pupil.

In addition, the school is compliant with the careers guidance that the government set out for delivery from 5 January 2018: 'Careers Guidance and Inspiration for young people in schools.' This states that all schools must give education and training providers the opportunity to talk to students about approved technical qualifications and apprenticeships.

Careers Provision at St John Bosco College

St John Bosco College is committed to providing a reviewed and evaluated programme of careers education, which meets the eight Gatsby Benchmarks for careers guidance:

1. A stable career programme.
2. Learning from career and labour market information.
3. Addressing the needs of each pupil.
4. Linking curriculum learning to careers.
5. Encounters with employers and employees.
6. Experiences of workplaces.
7. Encounters with further and higher education.
8. Personal guidance (Gatsby Foundation, 2014).

All pupils have access to the following during their time with us:

- St John Bosco College Life and PSHE curriculum - Careers and preparing for life after St John Bosco College is a fundamental aspect of our curriculum.
- Visitors in to school and offsite visits support pupils in developing their understanding of a range of different post 14, post 16 and post 18 pathways.
- All pupils from Year 9 have access to advice and guidance from our career's advisor and/or careers leader.
- All pupils in Year 11, 12 and 13 access a meeting with careers advisor to explore future pathways.
- Pupils have access, to relevant careers events and workshops that are organised by subject departments linked to careers in the curriculum.

Each year group has an attached theme and key focus:

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| Year 7 | Discover |
| Year 8 | Explore |
| Year 9 | Focus |
| Year 10 | Plan |
| Year 11 | Decide |
| Sixth Form | Apply |

Year 7

In Year 7 all students have access to a range of activities and workshops through the careers programme to **discover** their strengths and interests to develop a positive self-image. These activities will be included.

- Barclays Skills Programme
- Introduction to T levels
- Research Skills
- Soft Skills – Careers Advisor
- Selected students will be allocated to talks as per their interests.
- Careers Fair
- Careers Week – How can the curriculum work for you?

All students will be able to develop an awareness of the importance of interpersonal skills, resilience, learning how to communicate and will be able to look at the skills they enjoy using for example, problem solving, teamwork, being creative and will learn how they can apply this in all settings from teaching and learning to the school community.

Year 8

All students will **explore** the influence that a positive self-image and good learning habits have on the choices they make in life.

They will **reflect on their discovery** as they look back at what workshops they have been involved in during Year 7. They should build on exploring and developing their skills further through the SJBC careers programme. The activities and workshops they will take part in will include.

- Department of Work and Pensions - Skills Builder
- Barclays Skills Programme
- Soft Skills - Careers Advisor
- NatWest Bank/ My Bnk Sessions - Money makes sense.
- Introduction to T levels
- Research Skills
- Selected students will be allocated to talks as per their interests.
- Careers Fair
- Careers Week - How can the curriculum work for you?

All students will build on their own personal discovery in Year 7 and **explore** other activities of personal development that take them out of their comfort zone and help them to learn other skills. This will be applied in all teaching and learning settings and as a part of the school community. These transferable skills will support each student in becoming an independent learner.

They will prepare for Year 9 as they enter the stage of Choices.

Year 9

All students will **focus** on their personal attributes and the first major decision they will make as they prepare to choose their GSE options. Their profile will be able to support them as they can look at their achievements, personal development and skills acquired over the last two years. They should be able to see how they are progressing and want to continue working on their self-image.

They will be able to further **build on discovery and exploration** as they apply focus. Student activities and workshops will be included.

- GCSE Options Careers Workshops
- University Taster Sessions
- South Thames College – Alternative Choices
- Careers Fair
- Research Skills
- T levels and Apprenticeships
- Selected students will be allocated to talks as per their interests.
- Careers Week - How can the curriculum work for you?

Year 9 students' **focus** will be on the contribution that personal attributes and effective communication skills make to their future life choices.

Year 10

All students in Year 10 must implement and enhance the skills and knowledge they have acquired over the last three years as they **plan** for post 16 education.

At this stage they are using their increased self-knowledge to think about the next steps. They understand that this is a two-year commitment and to fuel this the students will have further access to labour market information which will be incorporated into teaching and learning. At this stage students will create an action plan to identify their preferred future and optional pathways to support with choosing the right courses or apprenticeship.

Student activities and workshops will be included.

- Apprenticeship Vs University
- T levels and Apprenticeships
- South Thames College - Post 16 Pathways
- Wandsworth BEST - Work Experience
- 1:1 Careers Interviews (End of Year 10)
- Careers Fair
- Research Skills
- Selected students will be allocated to talks as per their interests.
- Careers Week - How can the curriculum work for you?

Year 11

The focus for year 11 students is to **decide** what post 16 pathway they wish to take and why. How will this pathway further develop their skills for future careers and life skills?

All students will reflect on their journey through their personal profile. They will analyse and discuss with the impartial careers advisor, teachers, parents and friends where they want to be in the short term and how they will get there. They will do this by looking at their skills progression, abilities, attitude to learning and their academic performance and achievements and consolidating their knowledge of labour markets built up over time through research and teaching and learning.

Student activities and workshops will be included.

- Apprenticeship Vs University
- T levels
- University and Apprenticeship Fairs
- The Brokerage Group - Internships, work experience and employer workshops in the city
- Sixth Options Evening
- Skills London
- Plan B - Careers Advisor
- External Speakers
- Careers Fair
- Selected students will be allocated to talks as per their interests.
- Careers Week - How can the curriculum work for you?

Sixth Form

All sixth form students will **apply** what knowledge they have acquired throughout KS3 and KS4. They should be able to critically examine their goals and have excellent knowledge of the requirements for their planned post 18 education, training, apprenticeship, or employment.

They will be aware of the alternative pathways to achieve their goals through assemblies, careers interviews, careers in the curriculum and various workshops.

At this stage, all students should be tailoring their reading and research to their chosen pathway.

Student activities and workshops will be included.

- Apprenticeship Vs University
- UCAS/Apprenticeship Workshop
- Work Experience

- The Brokerage Group - Internships, work experience and employer workshops in the city
- 1:1 Careers Interviews
- Department of Work and Pensions – CV update
- Art Emergency – Selected students mentoring scheme.
- Barclays Skills
- Springpod
- Uptree
- LinkedIn
- British Academy Conference
- Personal Statement – 1:1 support and guidance
- University Open Days
- The University and Apprenticeship Search
- Selected students will be allocated to talks as per their interests
- Careers Week - How can the curriculum work for you?

All students' careers activities will be documented on Compass Plus.

Providers Access Policy Statement

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Procedure

A provider wishing to request access should contact Ms L Williams, Careers Lead and Career Administrator, Ms D Parrott

Telephone: 0207 924 8310

Email: info@sjbc.wandsworth.sch.uk

Opportunities for access

Several events integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers:

Premises and facilities

The school will make the classrooms, meeting spaces and/or IT resources available for discussions between the provider and students, as appropriate to the activity.

Monitoring, review, evaluation and development of Careers programme

Our partnerships are reviewed regularly.

The following provision is reviewed by the Head of Learning for Transition and Personal Development.

Review of all career's events by the Head of Learning for Transition and Personal Development.

Review of careers in the curriculum is completed by Head of Departments and Head of Learning for Transition and Personal Development.

Feedback on the effectiveness of the Careers programme is sought through student voice. focus groups, teachers, employers and parents. Resulting action points then feed into the following years' planning process to ensure they are addressed.

Review of St John Bosco's adherence to the Gatsby Benchmarks is through Compass Plus, an online self-evaluation tool for schools.

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