



St John
Bosco
College

Parkham Street, Battersea,
London SW11 3DQ
tel: 0207 924 8310 fax: 0207 738 1867
e: info@sjbc.wandsworth.sch.uk
w: www.sjbc.wandsworth.sch.uk
t: @SJBC_London
Headteacher: Mr Paul Dunne MA

**“it is not enough for children to be loved,
they must know that they are loved”**

#Believe And Achieve

1st September

Dear Parent/Carer

I am pleased to be able to write to you with details regarding the work experience program for our Year 12 students at St John Bosco College (SJBC). The work experience program will be for **5 days** from **Monday 22nd March to Friday 26th March 2021**.

Work experience is an important part of becoming ‘workplace-ready’. This is an opportunity to build useful skills and gain valuable experience that cannot be obtained in the classroom.

Work experience can empower new talent, encourage, inspire and influence a different mindset, especially as your child is approaching the next stage of post 16 options and aim to sit their GCSE exams within the next 18 months. **This is an extremely valuable experience for the students and is a compulsory program where your child will be visited by a member of staff throughout the duration.**

Work experience shows us that some of the absolute best outcomes of this program are when students, **with the help of friends and family**, secure their own placement. This ensures a bespoke solution for everyone. Therefore, we are asking all students (with the support of friends and family) to actively research, contact and arrange their own work experience in line with their career related interest. **The deadline for all students to secure work experience is December 1st 2020 or a placement will be allocated to them.**

Please find enclosed the necessary form to be completed by the student, the work experience provider and yourself. **Please note:** The insurance requirements in section 2a must be completed and the insurance certificate attached.

Completed forms must be handed into Student Services - Miss Parrott.

If you require further information or clarification about our work experience program, please do not hesitate to contact me.

Yours faithfully,

Miss Bennett
6th Form and Careers Lead

