



## **SJBC Careers Programme and Start Profile**

### **What is the purpose of a SJBC personal profile?**

Each student will be required to create a personal profile via Start Profile that will enable them to build and track the activities, optional pathways, and workshops that they have been involved with during their school journey. Ultimately the information gathered we assist the students in making their own decision and having access to the opportunities available.

Their personalised profile will be used at their leisure, incorporated into tutor time, homework and linked to careers in the curriculum. All students should be able to identify and evidence how they are progressing through each transitional stage as a SJBC student.

### **What will the profile show?**

- Personal development activities the students have completed.
- Aspirational workshops the students have been a part of.
- A work in progress action plan of how the student is working towards their aspiration(s).
- The student's strengths and areas of improvements.
- The potential career paths linked to the student's skills, achievements, and interests.

**Each year group will have a theme and command word.**

<b>Year 7</b>	<b>Discover</b>
<b>Year 8</b>	<b>Explore</b>
<b>Year 9</b>	<b>Focus</b>
<b>Year 10</b>	<b>Plan</b>
<b>Year 11</b>	<b>Decide</b>
<b>Sixth Form</b>	<b>Apply</b>



## Year 7

All students we have access to a range of activities and workshops through the careers programme to **discover** their strengths and interests to develop a positive self-image. These activities will include;

- Creating a personal profile on start profile
- Completing start profile personal development activities
- Barclays Skills Programme
- Soft Skills - Ms Ennin Careers Advisor
- Selected students will be allocated to talks as per their interests.
- Careers Week – How can the curriculum work for you?

All students will be able to develop an awareness of the importance of interpersonal skills, resilience, learning how to communication and will be able to look at the skills they enjoy using for example, problem solving, team work, being creative, and will learn how they can apply this in all settings in teaching and learning and as a part of the school community.

As students' progress through the year they will document this on their personal profile with **start profile to self-reflect and build a foundation as they start Year 8.**

## Year 8

All students will **explore** the influence that a positive self-image and good learning habits have on the choices they make in life.

They will **reflect on discovery** as they look back at their personal profile and should build on **exploring** and developing their skills further through the SJBC careers programme. The activities and workshops they will take part in will include;

- Building on their personal profile on start profile
- Completing Start Profile personal development activities
- Department of Work and Pensions - Skills Builder
- Barclays Skills Programme
- Soft Skills - Ms Ennin Careers Advisor
- NatWest Bank - Money makes sense
- Selected students will be allocated to talks as per their interests
- Careers Week - How can the curriculum work for you?

All students will build on their own personal discovery in Year 7 and **explore** other activities of personal development that take them out of their comfort zone and help them to learn other skills. This will be applied in all teaching and learning settings



and as a part of the school community. These transferable skills will enhance each student in becoming an independent learner.

As students' progress through the year they will document their new skills and workshops/activities which they have taken part in to self-reflect and prepare for Year 9 – Focus, as we they enter in the GCSE options stage.

## **Year 9**

All students will **focus** on their personal attributes and the first major decision they will make as they prepare to choose their GSE options. Their profile will be able to support them as they can look at their achievements, personal development and skills acquired over the last two years. They should be able to see how they are progressing and want to continue working on self-image.

They will be able to further **build on discovery and exploration** as they apply **focus**. Student activities and workshops will include;

- Continue to update their personal profile on start profile
- Complete Start Profile personal development activities
- Department of Work and Pensions - CV and Interviews
- University of Westminster Taster
- KS4 Careers Fair
- Selected students will be allocated to talks as per their interests
- Careers Week - How can the curriculum work for you?

Year 9 students **focus** will be on the contribution that personal attributes and effective communication skills make to their future life choices. Students will participate in activities that highlight the skills needed to gain and maintain employment such as CV and Interview workshops in preparation for work experience and endeavor to make the GCSE choices where there is a strong interest and commitment to learning.

## **Year 10**

All students must implement and enhance the skills and knowledge they have acquired over the last three years as they **plan** for post 16 education.

At this stage they are using their increased self-knowledge to think about their next steps. They understand that this is a two-year commitment and to fuel this the students will have further access to Labour market information which will be incorporated into teaching and learning. At this stage students will create an action



plan with the careers advisor and parents to identify their preferred future and optional pathways to assist them in choosing the correct A level/Level 3 courses.

Student activities and workshops will include;

- Continuing to update their personal profile on start profile
- Continuing to complete Start Profile personal development activities
- Apprenticeship Vs University
- Math in the City
- 1:1 career guidance interview
- Changing Education - work experience
- KS4 Careers Fair
- Selected students will be allocated to talks as per their interests
- Careers Week - How can the curriculum work for you?

## Year 11

The focus for year 11 students is to **decide** what post 16 pathway they wish to take and why? How will this pathway further develop their skills for future careers and life skills?

All students will reflect on their journey through their personal profile. They will analyse and discuss with the careers advisor, teachers, parents and friends where they want to be in the short term and how they will get there. They will do this by looking at their skills progression, abilities, attitude to learning and their academic performance and achievements and consolidating their knowledge of labour markets built up over time through research and teaching and learning.

Student activities and workshops will include;

- Continuing to update their personal profile on start profile
- Continuing to complete Start Profile personal development activities
- Apprenticeship Vs University
- University of Northampton - Post 18 Talk
- University of West London - Futures in Art and Design
- The Brokerage Group - Internships, work experience and employer workshops in the city
- 1:1 career guidance interview
- Sixth Options Evening
- Plan B - Ms Ennin – Career Advisor
- KS4 Careers Fair
- Selected students will be allocated to talks as per their interests
- Careers Week - How can the curriculum work for you?



## **Sixth Form**

All students will **apply** what knowledge they have acquired throughout KS3 and KS4. They should be able to critically examine their goals and have excellent knowledge of the requirements for their planned post 18 education, training, apprenticeship, or employment.

They will be aware of the alternative pathways to achieve their goals through the post 18 application in start profile, impartial careers guidance, teaching and learning and a plethora of activities and workshops accessible to them with employer contact and networking.

At this stage, all students should be tailoring their career action plan to their needs.

Student activities and workshops will include;

- Updating their personal profile on start profile
- Completing Start Profile personal development activities
- Apprenticeship Vs University
- UCAS/Apprenticeship Workshop
- Changing Education - work experience
- The Brokerage Group - Internships, work experience and employer workshops in the city
- Department of Work and Pensions – CV update
- Art Emergency – Selected students mentoring scheme
- Barclays Skills
- Investin
- University of Northampton - Post 18
- University of West London - Futures in Art and Design
- PWC - Employability Workshop
- Personal Statement – 1:1 support and guidance
- 1:1 career guidance interview
- University Open Days
- University/Careers Fair
- Selected students will be allocated to talks as per their interests
- Careers Week - How can the curriculum work for you?



## Careers in the Curriculum

Start Profile is tool that all staff can use as a starter, plenary or discussions regarding employment, labour markets and pathways to complement teaching and learning. When using Start Profile in the classroom we should encourage students to build up their own personal profiles.

Please sign in with your username and password and apply **the instructions attached**, to explore how you can further implement careers in the curriculum supporting each transitional stage.

A tool I think is extremely useful and will give you access to a plethora of different jobs linked to your subject is World of Work.

1. Click onto world of work – Toolbar
2. Enter your subject name in the search bar
3. A list of all job related to your subject will appear – 24 per page (please do go to the bottom of the page where you can turn on dyslexia mode)
4. Once you click onto a job you will be able to access ;
  - a. What the job requires you to do
  - b. Salary and hours of the job
  - c. Qualifications and routes in
  - d. The student can think about if the job is for them based on the skills required - looking at their strengths and areas of improvement.
  - e. Availability - Labour Markets and what is in the local area
  - f. Live vacancies
  - g. Top tips
  - h. Related Jobs
  - i. Videos – An employee talking about their work experience and journey (Please note most jobs have videos please do check in advance)
  - j.

Thank you in advance for your support.