



## IT Technician

**Required for May 2021**  
**Starting Salary £23,427.00 (Scale 3, Spinal Point 5)**  
**36 hours per week, all year round**

*“The school’s vision that ‘it is not enough for young people to be loved, they must know that they are loved’ permeates the school’s culture” Ofsted May 2017*

The Governors are seeking to appoint a highly motivated and capable individual to act as an IT Technician in this fast-growing, Roman Catholic, 11 – 18 comprehensive school judged “outstanding” by the Archdiocese of Southwark in June 2019 and “good” by Ofsted in May 2017.

St John Bosco College is based in state-of-the-art building in the heart of Battersea. Our success can be credited to our committed and dedicated staff who strive for excellence and promote high aspirations throughout the school.

You will be responsible for maintaining the school’s networked computer equipment and managing the IT Helpdesk, under the direction of the Network Manager. You should have a good working knowledge of Microsoft operating systems and Office suite. You will be enthusiastic about IT & technology in general and be willing to learn about new technologies. You will have excellent organisational skills and self-discipline and will be able to communicate effectively with other people.

Previous experience of working in IT support, familiarity with server and networking technology and experience of working in an educational setting would be advantageous but not essential. The ability to work professionally under pressure to deadlines and operate flexibly within the changing needs of the school is essential.

To apply, please complete the support staff application form on our website and email to [mgriffith@sjbc.wandsworth.sch.uk](mailto:mgriffith@sjbc.wandsworth.sch.uk) or apply online through the TES or Indeed recruitment portals.

Early applications are welcome and we reserve the right to appoint before the closing date if we find a suitable candidate.

*Please note that if you complete the application form on an Apple Mac you must use ‘Adobe Acrobat Reader’ (you can get it [here](http://get.adobe.com/uk/reader/): <http://get.adobe.com/uk/reader/>) and not the ‘Preview’ application that comes with the computer due to an incompatibility.*

If you have not been contacted within five working days from the closing date, please assume that your application has not been shortlisted for an interview.

**Closing date: Noon Friday 16<sup>th</sup> April 2021**

**Interview date: Thursday 22<sup>nd</sup> April 2021**

**We are committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expect all staff and volunteers to share this commitment.**

This post is subject to a DBS check.

**Tel: (020) 7924 8310 Fax: (020) 7738 1867**

**Email: [apply@sjbc.wandsworth.sch.uk](mailto:apply@sjbc.wandsworth.sch.uk) Headteacher: Paul Dunne MA**