

**Pastoral Support Assistant**

**Salary £17,296.23 per annum**

**32.5 hours per week Monday – Friday**

**Term Time Only – 39 weeks per year**

***“It is not enough for young people to be loved. They must know that they are loved.” St John Bosco***

The Governors are seeking to recruit a Pastoral Support Assistant, to improve the wellbeing, attendance, learning and behaviour of pupils at St John Bosco College. This is a non-teaching role. The successful applicant will play a pivotal role in a committed team and make a real impact on the outcomes of our pupils.

It is an exciting time to join St John Bosco College as we continue our journey towards being an outstanding Roman Catholic, Salesian school. Our success can be credited to our committed and dedicated staff who strive for excellence and promote high aspirations throughout the school.

#### The successful candidate will:

* Be committed to supporting the distinctive nature of a Catholic school and promoting the educational principles of St. John Bosco
* Have relevant professional experience and/or qualifications
* Have good levels of literacy and numeracy
* Be competent with ICT packages generally used in the classroom
* Have recent and relevant professional development
* Be willing to further develop professional skill
* Have the ability to enthuse, inspire and develop students under the Catholic ethos
* Have the ability to challenge, motivate and empower students
* Have the ability to recognise the needs of students and raise standards
* Genuinely enjoy working with young people
* Be committed to inclusion for all
* Have excellent communication, interpersonal and organisational skills
* Be committed and working constructively as part of a team, understanding classroom roles and responsibilities and your own position within these
* Be committed to supporting and promoting the extra-curricular life of the school
* Have boundless enthusiasm and a positive outlook
* Have the capacity to work very hard under pressure and to meet all deadlines set
* Have personal integrity and the drive to do what is best for the students
* Be committed to ensuring that St John Bosco College becomes the best school in the country

Early applications are welcome, and we reserve the right to appoint before the closing date if we find a suitable candidate.

If you would like to come in to have a look at the school before applying please contact Ms Margaret Ansley, PA to Headteacher via the main school telephone number or email: [mansley@sjbc.wandsworth.sch.uk](mailto:mansley@sjbc.wandsworth.sch.uk).

Completed application should be returned to the school either by email or post. CVs are not accepted.

Please note that if you complete the application form on an Apple Mac you must use ‘Adobe Acrobat Reader’ (you can get it [here](http://get.adobe.com/uk/reader/): <http://get.adobe.com/uk/reader/> ) and not the ‘Preview’ application that comes with the computer due to an incompatibility.

Closing date: Noon Monday 13 July 2020

Interviews: w/b 13 July 2020

#### We are committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expect all staff and volunteers to share this commitment.

This post is subject to a DBS check.

Tel: (020) 7924 8310/Fax: (020) 7738 1867/Email: [apply@sjbc.wandsworth.sch.uk](mailto:info@sjbc.wandsworth.sch.uk)

**Headteacher: Paul Dunne MA**