



St John
Bosco
College

HOD ASD Re- source Base Pack

St John Bosco College

St John Bosco College is a Voluntary Aided, 11-18 mixed Catholic comprehensive school, which opened in September 2011 following the merger of two Wandsworth secondary schools on a site in Putney, under the joint trusteeship of the Salesians of Don Bosco and the Archdiocese of Southwark. In October 2015 the school moved to a new, state of the art building in Battersea.

The school has a wide catchment, including Catholic families from both Westminster and Southwark dioceses as well as families from other religious traditions and none. Students attending the school come from over 60 different primary schools and there are currently 540 students on roll, with capacity to significantly increase this number. The roll is now growing demonstrating improving popularity.

The school's distinctive Catholic ethos is based on the traditions of the Salesian teaching order, where each student is encouraged to become a good Christian, an honest citizen, who is known by name and able to earn a living. The commitment to a broad and balanced curriculum centred on the best for the child is reflected both in the curriculum model and also the investment in specialist facilities (such as Design Technology, ASD base) by the Trustees and Governors.

The school is a diverse, harmonious community in which student voice is strongly encouraged. Boys make up 65% of students attending the school. Over 60% of students have English as an additional language (EAL) and over 43 different languages are spoken at home. The school has an above average number of children who have arrived in the country recently and great efforts are made for them to settle quickly and ensure they feel welcomed.

The percentage of students from ethnic minorities at 90% is well above the national average of 28% and the proportion of disadvantaged children is 46% compared to a national figure of 28%. The prior attainment of students on entry to the school is well below the local and national averages. Since the school opened in 2011 the ability of students on entry, every year except one, has been significantly below average. The school has 21% of students with SEN.



Job Profile: Head of Department ASD Resource Base – Savio

Purpose: To serve the inclusive mission of St John Bosco College by leading the ASD Resource Base, Savio, to ensure that all our students benefit from the highest quality Catholic education and achieve the best possible outcomes.

Salary: Teachers' Pay Scale + TLR 2

Responsible to: ASD Lead Teacher

Responsibilities

In addition to the duties laid out in the latest edition of the School Teachers Pay and Conditions Document the Head of Department, Savio, will be responsible for:

1. General Responsibilities

- Have responsibility for the education and welfare of pupils with ASD/SCD in the Savio Base
- In collaboration with the ASD Lead Teacher to lead the admission process for perspective pupils in a timely manner and plan for transition in and out of the provision
- Monitor, evaluate and develop the quality of learning and teaching for students in the ASD Base, Savio
- Develop the skills of middle leaders, teachers and support staff in regards to teaching and supporting students with SCD and ASD.
- Work with the ASD Lead Teacher to develop, implement and evaluate a strategic vision for the ASD Base, Savio, and help to secure the objectives of the School Development Plan in regards to this
- Lead and secure success by ensuring the effective implication of school policy
- Represent the school to external stakeholders as and when required
- Undertake any other duties at the direction of the headteacher

2. Achievement & Standards in the your key subject areas

- Secure excellent academic progress and outcomes for students at the ASD Base, Savio
- Line manage the support staff team in your area; hold them to account, support them in their work and develop them professionally
- Monitor and evaluate all streams of data and implement subsequent action plans
- Ensure that the Base has a rigorous system of self-evaluation and is prepared for external scrutiny of your key subject areas
- Work with other Middle and Senior Leaders to ensure that improvements in Teaching and Learning and Outcomes support students with ASD in order to ensure a cohesive and consistent quality of curriculum and learning across the college

3. Learning & Teaching in the your key subject areas

- Monitor, evaluate and develop learning and teaching for students with ASD to secure continuous improvement and ensure that the quality of teaching is consistently excellent
- Support and challenge staff to teach better lessons for students with ASD
- To lead and model the expert teaching of pupils with ASD within the provision and when pupils are in mainstream

4. Curriculum development in the ASD Base, Savio

- Monitor, evaluate and develop the curriculum for students with ASD
- Support the ASD Lead Teacher with curriculum and staff planning for the Base
- Implement, evaluate and develop the systems for assessment, reporting and recording in your key subject areas

5. Performance Management

- Line-manage support staff working within the ASD Base, Savio
- Set challenging objectives; ensure developments reflect school, departmental and individual needs and aspirations
- Ensure up-to-date knowledge in terms of ASD teaching pedagogy
- Ensure all statutory requirements are met
- Demonstrate a clear commitment to your own and others' professional development

6. Safeguarding Children

- To be fully aware of and understanding the duties and responsibilities arising from the Children's Act 2004 and Working Together in relation to child protection and safeguarding children and young people as this applies to the worker's role within the organisation.
- To be fully aware of the requirements as set out in Keeping Children Safe in Education, September 2016
- To also be fully aware of the principles of safeguarding as they apply to vulnerable adults in relation to the worker's role.
- To ensure that the worker's line manager is made aware and kept fully informed of any concerns which the worker may have in relation to safeguarding and/or child protection.



Person Specification

- Fully supportive of the school's ethos with a clear understanding of the distinctive nature of a Catholic school
- Understanding of and commitment to promoting the educational principles of St. John Bosco
- Hold a good Honours Degree, have Qualified Teacher Status and be capable of teaching outstanding lessons in the mainstream (any subject)
- Recent and relevant professional development
- Understanding of and commitment to the standards of the Autism Educational Trust framework
- Ability to enthuse, inspire and develop staff and students under the Catholic ethos
- Proven track record of raising standards and securing good outcomes for students with SEN needs
- Ability to manage resources efficiently
- Genuine enjoyment of working with young people
- Understanding of and commitment to inclusion for all
- Knowledge and understanding of current best practice in learning and teaching (especially for students with SEN)
- Demonstrable understanding of effective school evaluation
- Excellent communication skills and the ability to lead teams
- Commitment to working as a team player
- Capacity to work hard under pressure
- Personal integrity and the drive to do what is best for the students



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Parkham Street
Battersea
SW11 3DQ

www.sjbc.wandsworth.sch.uk