

# SJBC Sixth Form Expectations



The school will work closely with all students and parents to create a purposeful, creative and stimulating environment in which students are encouraged to fully develop, both academically and personally. It is clear that in order to foster this happy and successful atmosphere we all - staff, students, and parents, have a crucial role to play.

## Staff at SJBC will undertake to

- ◆ Discuss your individual needs.
- ◆ Provide extensive opportunities through a wide range of courses.
- ◆ Deliver the agreed programme of study by ensuring you have access to specialised teachers.
- ◆ Provide access to specialised rooms and equipment, and support your study with a well stocked LRC and quiet places of study.
- ◆ Enhance your studies through Work Experience, Study Days and Drop down Week.
- ◆ Ensure there is an ongoing review of your progress through regular interim reports and interviews with your tutor and /or Head of Year.
- ◆ Contact your parents if your attendance or attitude to learning shows any signs of concern and you are not working to your identified potential / end of year target.
- ◆ Support in producing a strong Personal Statement to apply for Higher Education and employment.
- ◆ Ensure that you have access to regular careers advice.
- ◆ Provide you with a Tutor and Head of Year to help you manage your own learning and discuss personal issues.

## Student Expectations

As an SJBC student you will be expected to contribute equally to the partnership and take full responsibility for your own behaviour and learning. You will be expected to:

- ◆ Ensure academic success through regular attendance and punctuality at all registrations, tutor periods and lessons. Attendance which drops below 96% is a serious concern as research has proved that it reduces A Level performance by at least one grade. Consequently, holidays taken during term time would be extremely ill-advised, and cannot be authorised.
- ◆ Explain all absences with a letter from a parent or legal guardian.
- ◆ Arrange medical appointments and/or driving lessons outside of timetabled commitments.
- ◆ Think very carefully before taking on more than 8 hours paid work per week – research has proved that this will lead to lower grades.
- ◆ Complete all set tasks on time to the best of your ability. You have timetabled study periods and homework to enable you to meet deadlines and to support your learning.
- ◆ Use study time effectively by making full and regular use of the sixth form study room and breakout areas; and to respect the need for silent studying conditions, whilst following the SJBC code of conduct for study periods.
- ◆ Work closely with all your teachers to develop an effective working relationship based on mutual respect; by discussing your work on a regular basis with teachers and meeting targets set.
- ◆ Follow all set procedures with your Head of Year if you are considering any change of course.
- ◆ Develop your skills as an independent, self evaluative learner and to work closely with your tutor in monitoring and discussing your academic progress. As an independent learner, if you miss a lesson, it is your own responsibility to find the teacher and catch up with the work missed.

- ◆ Students are expected to have and ensure their identity badges are visible at all times.
- ◆ Wear appropriate 'business dress' which fit with the conventional setting of the school. As such all students should wear clothing which is suitable for a working environment. Please refer to the table below for the uniform which is acceptable :

BOYS	GIRLS
Full length formal trousers	Full length formal trousers or knee length skirt
Tailored/smart shirt with collar	Tailored shirt or blouse <i>(not cropped or sleeveless)</i>
Formal/sensible tie	Black or Brown shoes <i>(No trainers, canvas or sandals)</i>
Black or Brown shoes <i>(no trainers, canvas or sandals)</i>	Jewellery: earring studs only. No facial piercings permitted.
No earrings or hats. No facial piercings permitted.	

- ◆ Keep Mobile phones out of sight in all classrooms and during assemblies. Do not use them during the school day in classrooms and around main school, as you need to be seen as a positive role model to our younger students who are not allowed to use them.
- ◆ Respect the facilities of the Sixth Form Study Area and the school generally.
- ◆ Become fully involved in all aspects of 'school life' and support staff fully in the development of a successful working environment in the main school.
- ◆ Attend all parents' evenings and arrange appointments with your teachers.

### Parental expectations

Whilst we appreciate that Sixth Form students are maturing young adults, parental support and guidance will be crucial in ensuring they are successful. To that end we ask that parents will endeavour to:-

- Encourage your son/daughter to complete the *minimum* of 8 hours home study required per subject per fortnightly cycle.
- Read all interim reports and discuss the study skills and progress made by your son/daughter.
- Attend all parents' evenings and day appointments.
- Read through and discuss the expectations of SJBC Sixth Form with your son/daughter and ensure they fully understand their commitments.
- Advise your son/daughter to do no more than the recommended maximum of 8 hours part time paid work per week.
- Ensure that your son/daughter attends all lessons and registrations promptly.
- All holidays should not be taken during term time as this will adversely affect examination performance.
- Write notes to explain any genuine absences due to sickness.
- Ensure all contact details are kept up to date including phone numbers and email addresses.

We are sure that if we all work together proactively to support each and every student that they will prosper and be successful.

**Failure to meet these expectations, will lead to a formalised process and could jeopardise your place at SJBC.**

If you accept this agreement, please sign below to state that you understand and are prepared to support these expectations.

Student \_\_\_\_\_ Date \_\_\_\_\_

Parent \_\_\_\_\_ Date \_\_\_\_\_